



SAINT LOUIS UNIVERSITY

Saint Louis University Office of Sponsored Programs
AGREEMENT INTAKE QUESTIONNAIRE

Is this request for contract? Incoming Outgoing
SLU PI email phone
SLU Department Business Manager email phone
Period of Performance: Begin End
Fed. Agency/Sponsor Name: CFDA Number
Award Title: ID Number
Other Party/Subcontractor(ee) Amount \$
Subcontractor(ee) Address:
Subcontractor(ee) PI email phone
Subcontractor(ee) PI Address:
Subcontractor(ee) Contact Person: email phone
Subcontractor(ee) Contact Person Address:

BUDGET AND SCOPE OF WORK/PROTOCOL SLU Indirect Costs (or F&A) for ALL sponsored research is 51.5%, effective July 1, 2013\*\*\*\*Please upload into eRS a detailed budget INCLUDING THE CORRECT F&A, the Scope of Work or protocol and all supporting documents.

Type of Agreement: Research Instruction Other

CONFLICT OF INTEREST Does the Subcontractor(ee) have a financial Conflict of Interest Policy that complies with DHHS 42 CFR Part 50 and 45 CFR Part 94 requirements? YES NO

PUBLICATION Will the Subcontractor(ee) be using the results of the Protocol or publishing? YES NO
If so, please indicate the total length of time SLU will have to review publication: # of Days
What is an acceptable delay before publishing? 6 mos. 12 mos.

INTELLECTUAL PROPERTY
Do you anticipate that Subcontractor(ee) will make an independent discovery or invention (other than the Sponsor's anticipated result) related to the study you are performing, or do you expect Subcontractor(ee) to make an improvement to or develop a new use for the Sponsor's product? (A new use is a use beyond the Sponsor's existing patent) YES NO
If yes, please describe:

HUMAN SUBJECTS Does the Protocol involve the recruitment or solicitation of human subjects or patients? YES NO
If so, please provide IRB protocol approval number:

ANIMAL CARE Are Animals involved in the Study? YES NO Animal Studies protocol number.

Are there any special requirements (i.e special payment terms etc...) to be passed on from the Sponsor to the Subcontractor (ee)? YES NO
If yes, please explain:

- The following documents, if applicable, have been uploaded to eRS:
Scope of Work Services to be provided
Budget and Budget Justification Conflict of Interest Disclosures
F&A Cost Rate Supporting Documents Prime Award Documents

Please upload this form and all required documents to eRS. All documentation and related approvals need to be in place and uploaded into eRS before your request can be processed.